

مولانا آزاد نیشنل اردو یونیورسٹی
مौलانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
Gachibowli, Hyderabad - 500 032



F.No. RO/2018/PA/44
27th March 2018

Subject: Opening of offices on closing holidays (GH) from 29-31 March 2018

All Sectional Heads of the University are requested to keep their Division/Section opened on the closing holidays fall on 29-31st March 2018 due to financial year ending and in view of the Performance Audit by the Audit team of the C&AG Office as per their need subject to sending a request note to the office of the Registrar. During the period, all concerned are requested to clear the pending works and to provide inputs required by the Finance & Audit side.

2. Officers/Employees whose services were sought during the holidays shall be eligible for availing Compensatory Off with prior permission from the Sectional Heads.


REGISTRAR

Copy to:-

1. Finance Officer
2. Controller of Exams
3. Librarian
4. Dean (STC)/(Academic)
5. Director (DDE)/(CIT)
6. Head, Procurement
7. OSD (P&D)
8. Executive Engineer
9. JR (Estate)/(Admn)
10. IAO
11. DR (ER.I)
12. AR (ER.II)/(Purchase & Stores)/(Acad)
13. Office of the VC/PVC/Registrar
14. Web site (through Director, CIT)